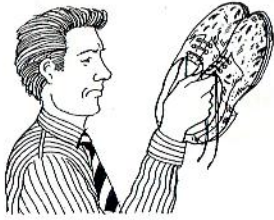


I have done (present perfect 1)

A



His shoes are dirty.



He is cleaning his shoes.



He **has cleaned** his shoes.
(= his shoes are clean *now*)



They are at home.



They are going out.



They **have gone** out.
(= they are not at home *now*)

B

has cleaned / have gone etc. is the *present perfect* (**have** + *past participle*):

past participle

I we you they	have ('ve) have not (haven't)	cleaned finished started lost done been gone
he she it	has ('s) has not (hasn't)	

have	I we you they	cleaned? finished? started? lost? done? been? gone?	} <i>regular verbs</i> } <i>irregular verbs</i>
has	he she it		

Regular verbs: The past participle is **-ed** (the same as the *past simple*):

clean → I have **cleaned** finish → we have **finished** start → she has **started**

Irregular verbs: The past participle is sometimes the same as the past simple and sometimes different (⇒ Appendix 2-3). For example:

the same: buy → I **bought** / I have **bought**

have → he **had** / he has **had**

different: break → I **broke** / I have **broken**

see → you **saw** / you have **seen**

fall → it **fell** / it has **fallen**

go → they **went** / they have **gone**

C

We use the present perfect for *an action in the past* with a result *now*:

- I've **lost** my passport. (= I can't find my passport *now*)
- 'Where's Linda?' 'She's **gone** to bed.' (= she is in bed *now*)
- We've **bought** a new car. (= we have a new car *now*)
- It's Rachel's birthday tomorrow and I **haven't bought** her a present.
- 'Bob is on holiday.' 'Oh, where **has** he **gone**?'
- Can I take this newspaper? **Have** you **finished** with it?

EXERCISES

15.1

Look at the pictures. What has happened? Choose from:

go to bed ~~clean his shoes~~ stop raining close the door fall down have a bath

before

now

1



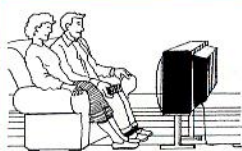
He has cleaned his shoes.

2



She

3



They

4



It

5



He

6



The

15.2

Complete the sentences with a verb from the list.

break buy decide ~~finish~~ forget go go invite see not/see take tell

- 1 'Can I have this newspaper?' 'Yes, I've finished with it.'
- 2 I some new shoes. Do you want to see them?
- 3 'Where is Liz?' 'She out.'
- 4 I'm looking for Paula. you her?
- 5 Look! Somebody that window.
- 6 'Does Lisa know that you're going away?' 'Yes, I her.'
- 7 I can't find my umbrella. Somebody it.
- 8 I'm looking for Sarah. Where she ?
- 9 I know that woman but I her name.
- 10 Sue is having a party tonight. She a lot of people.
- 11 What are you going to do? you ?
- 12 'Where are my glasses?' 'I don't know. I them.'

I've just ... I've already ... I haven't ... yet

(present perfect 2)

A I've just ...



They **have just arrived**.

just = a short time ago

- A: Are Diane and Paul here?
B: Yes, they've **just arrived**.
- A: Are you hungry?
B: No, I've **just had** dinner.
- A: Is Tom here?
B: No, I'm afraid he's **just gone**.
(= he **has** just gone)

B I've already ...



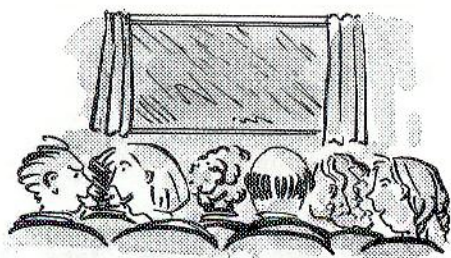
already = before you expected / before I expected

- A: What time are Diane and Paul coming?
B: They've **already arrived**. (= before you expected)
- It's only nine o'clock and Ann **has already gone** to bed. (= before I expected)
- A: John, this is Mary.
B: Yes, I know. We've **already met**.

C I haven't ... yet / Have you ... yet?

yet = until now

You can use **yet** in *negative sentences* and *questions*. **Yet** is usually *at the end*.



The film **hasn't started yet**.

yet in *negative sentences*:

- A: Are Diane and Paul here?
B: No, they **haven't arrived yet**.
(but B expects Diane and Paul to arrive soon)
- A: Does John know that you're going away?
B: No, I **haven't told him yet**.
(but B is going to tell him soon)
- Margaret has bought a new dress but she **hasn't worn it yet**.

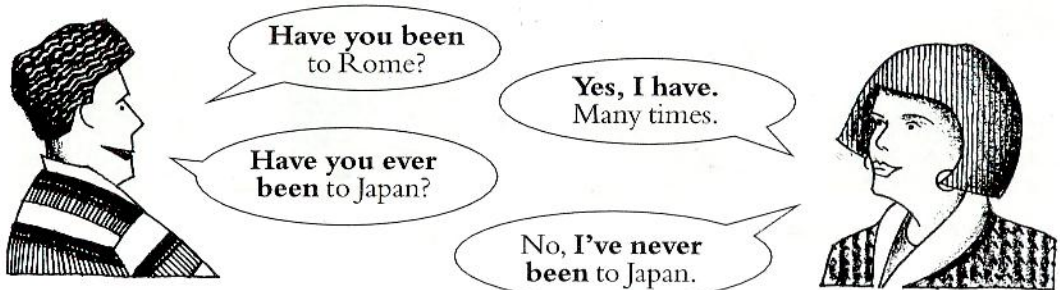
yet in *questions*:

- A: **Have** Diane and Paul **arrived yet**?
B: No, not yet. We're still waiting for them.
- A: **Has** Linda **started** her new job **yet**?
B: No, she starts next week.
- A: This is my new dress.
B: Oh, it's nice. **Have you worn it yet**?

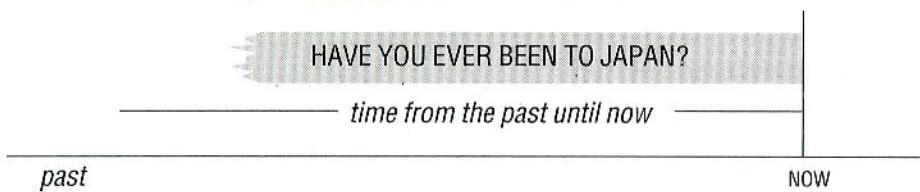


Have you ever ... ? (present perfect 3)

A



We use the *present perfect* (**have been** / **have had** / **have played** etc.) when we talk about a time from the past until now – for example, a person's life:



- 'Have you **been** to France?' (*in your life*) 'No, I **haven't**.'
- I've **been** to Canada but I **haven't been** to the United States.
- Mary is an interesting person. She **has had** many different jobs and **has lived** in many places.
- I've **seen** that woman before but I can't remember where.
- How many times **has** Brazil **won** the World Cup?
- 'Have you **read** this book?' 'Yes, I've **read** it twice.' (**twice** = two times)

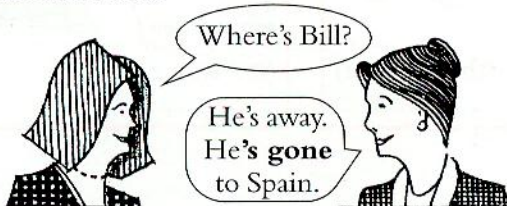
B

present perfect + **ever** (in questions) and **never**:

- 'Has Ann **ever been** to Australia?' 'Yes, once.' (**once** = one time)
- 'Have you **ever played** golf?' 'Yes, I often play golf.'
- My mother **has never travelled** by air.
- I've **never ridden** a horse.
- 'Who is that man?' 'I don't know. I've **never seen** him before.'

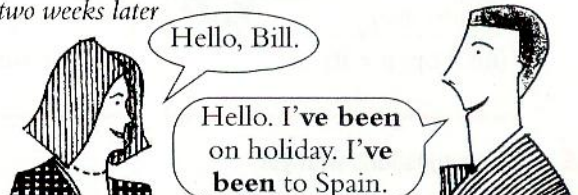
C

gone and **been**



Bill **has gone** to Spain.
(= he is in Spain *now*)

two weeks later



Bill **has been** to Spain.
(= he went to Spain but *now he is back*)

Compare:

- I can't find Susan. Where **has** she **gone**? (= Where is she now?)
- Oh, hello Susan! I was looking for you. Where **have** you **been**?

EXERCISES

17.1 You are asking Helen questions beginning **Have you ever ... ?** Write the questions.



- 1 (London?) Have you ever been to London?
- 2 (play / golf?) Have you ever played golf?
- 3 (Australia?) Have
- 4 (lose / your passport?)
- 5 (fly / in a helicopter?)
- 6 (eat / Chinese food?)
- 7 (New York?)
- 8 (drive / a bus?)
- 9 (break / your leg?)

HELEN



- No, never.
 Yes, many times.
 No, never.
 Yes, once.
 No, never.
 Yes, a few times.
 Yes, twice.
 No, never.
 Yes, once.

17.2 Write sentences about Helen. (Look at her answers in Exercise 17.1.)

- 1 (New York) Helen has been to New York twice.
- 2 (Australia) Helen
- 3 (Chinese food)
- 4 (drive / a bus)

Now write about yourself. How often have you done these things?

- 5 (New York) I
- 6 (play / tennis)
- 7 (fly / in a helicopter)
- 8 (be / late for work or school)

17.3 Mary is 65 years old. She has had an interesting life. What has she done?



MARY

have	be
do	write
travel	meet

all over the world	a lot of interesting things
many different jobs	a lot of interesting people
ten books	married three times

- 1 She has had many different jobs.
- 2 She
- 3
- 4
- 5
- 6

17.4 Put in **gone** or **been**.

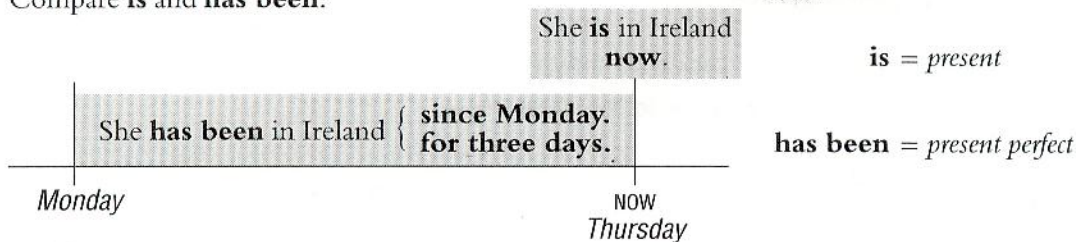
- 1 Bill is on holiday at the moment. He's gone to Spain.
- 2 'Where's Jill?' 'She's not here. I think she's to the bank.'
- 3 Hello, Sue. Where have you ? Have you to the bank?
- 4 'Have you ever to Mexico?' 'No, never.'
- 5 My parents aren't at home this evening. They've out.
- 6 There's a new restaurant in town. Have you to it?
- 7 Ann knows Paris well. She's there many times.
- 8 Helen was here earlier but I think she's now.

How long have you ... ? (present perfect 4)

A Jill is on holiday in Ireland. She is there now.
 She arrived in Ireland on Monday.
 Today is Thursday.
 How long **has she been** in Ireland?
 She **has been** in Ireland { **since Monday.**
 for three days.



Compare **is** and **has been**:



B Compare:

present simple

present perfect simple (have been/have lived/have known etc.)

Mark and Liz are married.	They have been married for five years. (not 'They are married for five years.')
Are you married?	How long have you been married? (not 'How long are you married?')
Do you know Sarah?	How long have you known her? (not 'How long do you know her?')
I know Sarah.	I've known her for a long time. (not 'I know her for ...')
Linda lives in London.	How long has she lived in London? She has lived there all her life .
I have a car.	How long have you had your car? I've had it since April.

present continuous

present perfect continuous (have been + ing)

I'm learning German.	How long have you been learning German? (not 'How long are you learning German?')
David is watching TV.	I've been learning German for two years. How long has he been watching TV? He's been (= He has been) watching TV since 5 o'clock.
It's raining .	It's been (= It has been) raining all day .

EXERCISES

18.1 Complete these sentences.

- Jill is in hospital. She has been in hospital since Monday.
- I know Sarah. I have known her for a long time.
- Linda and Frank are married. They married since 1989.
- Brian is ill. He ill for the last few days.
- We live in Scott Road. We there for ten years.
- Catherine works in a bank. She in a bank for five years.
- Alan has a headache. He a headache since he got up this morning.
- I'm learning English. I English for six months.

18.2 Make questions with **How long ... ?**

- Jill is on holiday.
- Mike and Judy are in Brazil.
- I know Margaret.
- Diana is learning Italian.
- My brother lives in Canada.
- I'm a teacher.
- It is raining.

How long has she been on holiday ?

How long ?

How long you ?

..... ?

..... ?

..... ?

..... ?

18.3



Look at the pictures and complete the sentences. Your sentence must end with one of these:

for ten minutes all day all her life ~~for ten years~~ since he was 20 since Sunday

- They have been married for ten years.
- She
- They
- The sun
- She
- He

18.4 Which is right?

- Mark ~~is~~ / has been in Canada since April. has been is right
- Jane is a good friend of mine. I know / have known her very well.
- Jane is a good friend of mine. I know / have known her for a long time.
- 'Sorry I'm late. How long are you / have you been waiting?' 'Not long. Only five minutes.'
- Martin works / has worked in a hotel now. He likes his job very much.
- Linda is reading the newspaper. She is / has been reading it for two hours.
- 'How long do you live / have you lived in this house?' 'About ten years.'
- 'Is that a new coat?' 'No, I have / I've had this coat for a long time.'
- Tom is / has been in Spain at the moment. He is / has been there for the last three days.

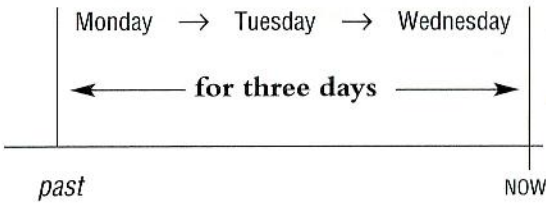
for since ago

A for and since

We use **for** and **since** to say *how long*:

- Jill is in Ireland. She **has been** there } **for three days.**
since Monday.

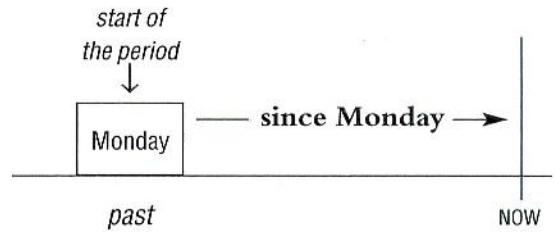
We use **for** + *a period of time* (**three days / two years etc.**):



for	
three days	ten minutes
an hour	two hours
a week	four weeks
a month	six months
five years	a long time

- Richard has been in Canada **for six months.** (*not* 'since six months')
- We've been waiting **for two hours.** (*not* 'since two hours')
- I've lived in London **for a long time.**

We use **since** + *the start of the period* (**Monday / 9 o'clock etc.**):



since	
Monday	Wednesday
9 o'clock	12.30
24 July	Christmas
January	I was ten years old
1985	we arrived

- Richard has been in Canada **since January.** (= from January to now)
- We've been waiting **since 9 o'clock.** (= from 9 o'clock to now)
- I've lived in London **since I was ten years old.**

B ago

ago = *before now*:

- Susan started her new job **three weeks ago.** (= three weeks before now)
- 'When did Tom go out?' '**Ten minutes ago.**' (= ten minutes before now)
- I had dinner **an hour ago.**
- Life was very different **a hundred years ago.**

We use **ago** with the *past* (**started/did/had/was etc.**).

Compare **ago** and **for**:

- When did Jill arrive** in Ireland?
She **arrived** in Ireland **three days ago.**
- How long has she been** in Ireland?
She **has been** in Ireland **for three days.**

EXERCISES

19.1 Write **for** or **since**.

- 1 Jill has been in Ireland since Monday.
- 2 Jill has been in Ireland for three days.
- 3 My aunt has lived in Australia 15 years.
- 4 Margaret is in her office. She has been there 7 o'clock.
- 5 India has been an independent country 1947.
- 6 The bus is late. We've been waiting 20 minutes.
- 7 Nobody lives in those houses. They have been empty many years.
- 8 Mike has been ill a long time. He has been in hospital October.

19.2 Answer these questions. Use **ago**.

- 1 When was your last meal? Three hours ago.
- 2 When was the last time you were ill?
- 3 When did you last go to the cinema?
- 4 When was the last time you were in a car?
- 5 When was the last time you went on holiday?

19.3 Complete the sentences. Use the words in brackets (...) + **for** or **ago**.

- 1 Jill arrived in Ireland three days ago. (three days)
- 2 Jill has been in Ireland for three days. (three days)
- 3 Linda and Frank have been married (20 years)
- 4 Linda and Frank got married (20 years)
- 5 Dan arrived (ten minutes)
- 6 We had lunch (an hour)
- 7 Silvia has been learning English (six months)
- 8 Have you known Lisa ? (a long time)
- 9 I bought these shoes (a few days)

19.4 Complete the sentences with **for** or **since**.

- 1 Jill is in Ireland now. She arrived there three days ago. She has been there for three days.
- 2 Jack is here. He arrived here on Tuesday. He has
- 3 It's raining. It started an hour ago. It's been
- 4 I know Sue. I first met Sue two years ago. I've
- 5 I have a camera. I bought it in 1989. I've
- 6 They are married. They got married six months ago.
They've
- 7 Liz is studying medicine at university. She started three years ago.
She has
- 8 Dave plays the piano. He started when he was seven years old.
Dave has

19.5 Write sentences about yourself. Begin with the words in brackets (...).

- 1 (I've lived)
- 2 (I've been)
- 3 (I've been learning)
- 4 (I've known)
- 5 (I've had)

I have done (present perfect) and I did (past simple)

A With a *finished time* (**yesterday / last week etc.**), we use the past (**arrived/saw/was etc.**):

past simple + finished time

We arrived	yesterday. last week. at 3 o'clock. in 1991. six months ago.
-------------------	--



Do *not* use the present perfect (**have arrived / have done / have been etc.**) with a finished time:

- I **saw** Paula **yesterday**. (*not* 'I have seen')
- Where **were** you **on Sunday afternoon**? (*not* 'Where have you been')
- We **didn't have** a holiday **last year**. (*not* 'We haven't had')
- 'What **did** you **do last night**?' 'I **stayed** at home.'
- William Shakespeare **lived from 1564 to 1616**. He **was** a writer. He **wrote** many plays and poems.

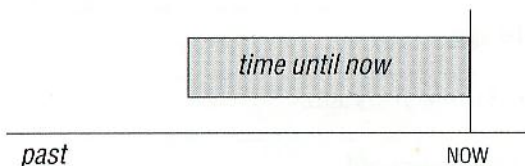
Use the past simple to ask **When ... ?** or **What time ... ?**:

- **When did** they **arrive**? (*not* 'When have they arrived?')

B Compare:

present perfect

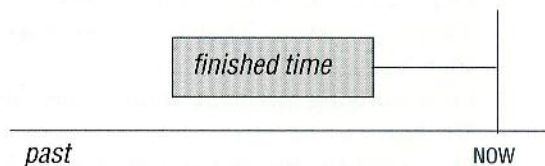
- I **have lost** my key.
(= I can't find it *now*)
- Bill **has gone** home.
(= he isn't here *now*)
- **Have you seen** Ann?
(= where is she *now*?)



- **Have you ever been** to Spain?
(= in your life, until *now*)
- My friend is a writer. He **has written** many books.
- The letter **hasn't arrived** yet.
- We've **lived** in Singapore for six years.
(= we live there *now*)

past simple

- I **lost** my key **last week**.
- Bill **went** home **ten minutes ago**.
- **Did you see** Ann **on Saturday**?



- **Did you go** to Spain **last year**?
- Shakespeare **wrote** many plays and poems.
- The letter **didn't arrive yesterday**.
- We **lived** in Glasgow for six years but now we live in Singapore.

EXERCISES

20.1 Use the words in brackets (...) to answer the questions.

- 1 Have you seen Ann?
- 2 Have you started your new job?
- 3 Have your friends arrived?
- 4 Has Sarah gone away?
- 5 Have you worn your new shoes?

- (5 minutes ago)
(last week)
(at 5 o'clock)
(on Friday)
(yesterday)

- Yes, I saw her 5 minutes ago.
Yes, I last week.
Yes, they
Yes,
Yes,

20.2 Right or wrong? Correct the verbs that are wrong. (The verbs are underlined.)

- 1 I've lost my key. I can't find it.
- 2 Have you seen Ann yesterday?
- 3 I've finished my work at 2 o'clock.
- 4 I'm ready now. I've finished my work.
- 5 What time have you finished your work?
- 6 Sue isn't here. She's gone out.
- 7 Jim's grandmother has died in 1989.
- 8 Where have you been last night?

RIGHT

WRONG: Did you see

-
.....
.....
.....
.....
.....

20.3 Put the verb in the present perfect or past simple.

- 1 My friend is a writer. He has written (write) many books.
- 2 We didn't have (not/have) a holiday last year.
- 3 I (play) tennis yesterday afternoon.
- 4 What time (you/go) to bed last night?
- 5 (you/ever/meet) a famous person?
- 6 The weather (not/be) very good yesterday.
- 7 My hair is wet. I (just/wash) it.
- 8 I (wash) my hair before breakfast this morning.
- 9 Kathy travels a lot. She (visit) many countries.
- 10 'Is Sonia here?' 'No, she (not/come) yet.'

20.4 Put the verb in the present perfect or past simple.

<p>1 A: <u>Have you ever been</u> (you/ever/be) to Florida? B: Yes, we <u>went</u> (go) there on holiday two years ago. A: (you/have) a good time? B: Yes, it (be) great.</p>	<p>3 Rose works in a factory. She (work) there for six months. Before that she (be) a waitress in a restaurant. She (work) there for two years but she (not/enjoy) it very much.</p>
<p>2 A: Where's Alan? (you/see) him? B: Yes, he (go) out a few minutes ago. A: And Julia? B: I don't know. I (not/see) her.</p>	<p>4 A: Do you know Martin's sister? B: I (see) her a few times but I (never/speak) to her. (you/ever/speak) to her? A: Yes. I (meet) her at a party last week. She's very nice.</p>